



BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 2
P.O. Box 249
Buchanan Dam, Texas 78609-0249

Minutes (Official) –December 18, 2025

1. (AI)¹ Call meeting to order.

(AD)²At 6:00 p.m., December 18, 2025, a Regular Meeting for the Board of Emergency Service Commissioners of Burnet County Emergency Services District No. 2 was called to order by President Sharon Barclay at the Cassie Volunteer Fire Department, 3900 RR 690, Burnet, Texas 78611. Notice of this meeting (Enclosure 1) had been previously posted at the Burnet County Courthouse and the Burnet County website, (Burnet County burnetcountytexas.org) in compliance with the provisions of Chapter 551, Texas Government Code.

2. (AI) Establish a quorum.

(AD) Board members in attendance were:

- Sharon Barclay*
- William Proffer*
- Felecia Sanchez*
- Robbie Cheatham - Absent*
- Jodeen Lee - Absent*



3. (AI) Pledge of Allegiance

(AD) The quorum having been established, the Pledge of Allegiance to the United States was rendered with appropriate honors.

¹ AI – Agenda Item

² AD – Action and/or Discussion by BCESD-2Commissioners

4. (AI) Invocation

(AD) Commissioner Barclay offered the Invocation.

5. (AI) Welcome guests

(AD) Commissioner Barclay welcomed all visitors to the meeting:

*Captain, George Sanchez – CVFD Fire Board President
Mrs. Kim Nave – CVFD Treasurer
Dan Lee
Thomas Herwig
Mrs. Megan Paz ESD2 Administrative Assistant*

6. (AI) Comments from the Board and Public not scheduled on the agenda may be made. However, no action can be taken on these matters, and the Board will not debate the comments at this meeting. Comments regarding specific agenda items should occur when the item is called. There is a 2-minute speaking limit.

(AD) Commissioner Barclay called for any comments regarding non-agenda items. Request for information for Ben Schneider’s memorial when known.

7. (AI) Affirm Oath of Office for Commissioners Barclay, Proffer, and Sanchez.

(AD) Commissioner Barclay noted that Commissioner Proffer, Commissioner Sanchez and herself were confirmed for the next two years.

8. (AI) Receive Annual Audit from Oliver, Rainey, and Wojtek

(AD) Charity Taber of ORW Associates presented the Final Audit Report for BCESD2 and the CVFD for FY24-25. Mrs. Taber first discussed in depth the Audit results of the CVFD; there were no negative findings, and all the results were consistent with excellent accounting principles.

Mrs. Taber then went into depth reporting the Final Audit for the ESD; there were no negative findings, and all the results were consistent with excellent accounting principles.

*Mrs. Taber provided two copies of the reports and an electronic copy. Commissioner Barclay stated that she would deliver the Audit Report to County Commissioner Luther as was required and post the Audit Report to the website.
(Copy available to view on the Burnet County website)*

9. (AI) Accept minutes from the November 20 2025 Meeting.

(AD) Commissioner Barclay called for any changes that need to be made to the November 20, 2025 Meeting Minutes; with no corrections needed, the minutes were accepted as presented.

10. (AI) Burnet County ESD No. 2 Treasurer Report.

(AD) Commissioner Sanchez presented the Treasurer's Report for November 2025.

*Balance: Checking: \$ 170,328.52
 FSB of Burnet – Sales Tax: \$ 82,728.03
 Texas Class Reserve Investment: \$ 453,073.32
 Texas Class Sales Tax Investment: \$ 266,234.81*

*Total Income: \$ 108,129.15
Expenses: \$ 2,535.43
Net Income: \$ 105,593.72*

*YTD Income \$ 118,614.29
YTD Expenses \$ 53,286.39*

*Budget \$ 566,132.00
Net Income \$65,327.90*

*(AD) Commissioner Barclay called for discussion and/or questions regarding the Treasurers Report; with no discussion, the Treasurers Report was accepted as presented.
(Enclosure 2)*

11. (AI) Discussion and/or action regarding the disbursement of funds

(AD) Commissioner Sanchez reported that she will be paying ORW Associates for Cassie VFD \$7300.00 and Burnet County ESD2 \$6300.00. Reimbursement to Commissioner Barclay for Christmas gifts to the CVFD volunteers; Burns, Anderson, Jury & Brenner for professional services, Mrs., Megan Paz and the 1st Quarter Appraisal District payment in the amount of \$1846.63 and the quarterly payment to Cassie VFD.

12. (AI) Report from the Cassie Volunteer Fire Department.

A. Report from CVFD Leadership (Captain G. Sanchez)

- 1. Number of calls.**
- 2. Staffing, Structure, Retention, Recruitment-Strategic Plan #3**
- 3. Training-Strategic Plan #4**
- 4. Community Involvement – Strategic Plan #7**
- 5. Equipment and Apparatus - Strategic Plan #2**
- 6. Other department activity or concerns.**

B. Cassie VFD Financial Report (K. Nave)

C. Discussion and/or action regarding Capital Expense request. (Sanchez)

(AD) Captain Sanchez gave the report on CVFD activity for the month of November 2025.

Total Calls for November: 20

In-District calls: 17

Out of District calls: 3

Monday – Friday 8am-5pm: 4

YTD – 207

In-District calls: 137

Out of District calls: 70

YTD Monday – Friday 8am-5pm: 42

(Enclosure 3)

2. Staffing, Structure, Retention, Recruitment-Strategic Plan #3 – No updates

3. Training-Strategic Plan #4 – Megan Foster and Dupont Dre are still planning to attend TEEKS in the fall. Megan also wants to obtain her CPR Instructor certificate.

4. Community Involvement – Strategic Plan #7 – No updates

5. *Equipment and Apparatus - Strategic Plan #2 - Captain Sanchez report 4 active buy boards researching for purchase of new truck. 1 year to purchase and try to find the best for the money that's spent and department needs.*

6. *Other department activity or concerns – Building bids for alarm system. Reorganization is completed. The bylaws have been finalized & the Policy book is also finished. The last thing to finish is the job description for the Fire Chief.*

Captain Sanchez also mentioned how helpful Chief Ingram, Burnet Fire Department and John Caraway, Fire Marshal also of Burnet Fire Department have been during this process.

B. Mrs. Kim Nave provided the Cassie VFD Treasurers Report for November 2025. (Enclosure 4)

*Balance of \$25,356.41
Expenses \$ 10,980.70
Net Income \$ -10,592.70*

*YTD expenses \$ 56,071.05
Net Income \$ -9,683.05*

Mrs. Kim Nave provided the CVFD Account Report for November 2025.

*Balance of \$ 136,404.56
Expenses \$ 14.91
Income \$ 6,303.28
Net Income \$ 6,303.28*

C. No Capital requests were made

13. (AI) Administrative update of the Sales Tax Program for Burnet County ESD No. 2 including update on reports from HdL – Strategic Plan #5 Goal 6

(AD) Commissioner Barclay reported for November there was a payment of \$72,713.00 and for December \$12,021.00, with the possibility of more disbursements in the future, noting that one of the company's is incorrect and has reported it back to the Comptroller for correction. November, YoY of 771.2% and December, YoY of 44.3% (Enclosure 5)

14. (AI) Joint Task Force Report – Strategic Plan #5 Goal 1.

(AD) Joint Task Force meeting is scheduled for December 29, 2025, with Captain G. Sanchez, Firefighter Jeff Foster, Commissioner Proffer and Commissioner Barclay.

15. (AI) Discussion and/or action regarding the Service Provider Contract for FY2025-26 for Cassie VFD and action steps by Cassie VFD to resolve contract concerns.

(AD) Commissioner Barclay noted that we are still on a month-to-month contract. Commissioner Proffer asked about an update on milestones completed. Captain G. Sanchez noted that by the end of the year, they are hoping to have it completed and in January meeting vote on those bylaws. At this time, it will be tabled until next month.

16. (AI) Discussion and/or action to approve funds to purchase BCESD2 Shirts for Commissioners.

(AD) Commissioner Barclay requested a discussion and motion to approve shirts for the Commissioners. Suggestion was to have the CVFD logo with the commissioner's name embroidered on it. Suggestion was made of color blue and style of Polo and less than \$30 per shirt and embroidery of less than \$10 per shirt. Captain Sanchez said that local shop has badge on file.

Commissioner Barclay requested a motion to approve funds to purchase and do embroidery with a limit of \$1200 budgeted amount.

Commissioner Proffer made the motion to approve funds to purchase shirts to include embroidery with a limit of \$75.00 per Commissioner.

Commissioner Sanchez 2nd the motion. The motion passed unanimously.

Commissioner Barclay noted that she will also be ordering business cards.

17. (AI) Calendar of Events for January 15, 2026 Meeting

A. Standing Agenda Items.

B. Strategic Plan updates

C. Discussion regarding SAFE-D Conference, January 29-31, 2026.

D. Publish ESD Administrative Information in the Burnet Bulletin during January (Barclay) E. Report on filing required report with Texas Department of Emergency Management by January 1, 2026

18. (AI) Next meeting – Thursday, January 15, 2026, 6p.m. at the Cassie Volunteer Fire Department

(AD) Commissioner Barclay announced that the next BCESD2 Meeting will be on January 15, 2026, at 6pm at the Cassie Volunteer Fire Department.

19. (AI) Adjourn

(AD) With no additional business, the Burnet County Emergency Services District No 2, December 18, 2025, Meeting was adjourned at 7:00 p.m.

Signed by:

0000A1020A04ME0...

Felecia Sanchez
Commissioner
Emergency Services District No. 2
Burnet County
December 18, 2025

DocuSigned by:

51B493192480430

Sharon K. Barclay
President
Emergency Services District No. 2
Burnet County
December 18, 2025



POSTED **Violata Stafford**
Burnet County Clerk
By Stephanie Sherrill at 10:43 am, Dec 12 2025

BURNET COUNTY EMERGENCY SERVICES DISTRICT No. 2
P.O. BOX 249
BUCHANAN DAM, TEXAS 78609-0249

NOTICE OF REGULAR MEETING

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a Regular Meeting of the Board of Emergency Services Commissioners of Burnet County Emergency Services District No. 2, to be held on Thursday, December 18, 2025, at 6:00 p.m. at the Cassie VFD Station located at 3900 RR 690, Burnet, Texas, 78611. This Agenda is posted at the Burnet County Courthouse and on the [Burnet County \(burnetcountytxas.org\)](http://burnetcountytxas.org) website.

The following agenda items will be discussed, considered and action taken as appropriate:

AGENDA

1. Call meeting to order. (Barclay)
2. Establish a quorum. (Barclay)
3. Pledge of Allegiance. (Barclay)
4. Invocation. (Barclay)
5. Welcome guests. (Barclay)
6. Comments from the Board and Public not scheduled on the agenda may be made. However, no action can be taken on these matters, and the Board will not debate the comments at this meeting. Comments regarding specific agenda items should occur when the item is called. There is a 2-minute speaking limit.
7. Affirm Oath of Office for Commissioners Barclay, Proffer, and Sanchez. (Barclay)
8. Receive Annual Audit from Oliver, Rainey, and Wojtek. (Charity Taber)
9. Accept minutes from the November 20, 2025 Meeting. (Barclay)
10. Burnet County ESD No. 2 Treasurer Report. (Lee)
11. Discussion and/or action regarding the disbursement of funds. (Lee)



BURNET COUNTY EMERGENCY SERVICES DISTRICT No. 2
P.O. BOX 249
BUCHANAN DAM, TEXAS 78609-0249

12. Report from the Cassie Volunteer Fire Department.
 - A. Report from CVFD Leadership (Captain G. Sanchez)
 1. Number of calls.
 2. Staffing, Structure, Retention, Recruitment-Strategic Plan #3
 3. Training-Strategic Plan #4
 4. Community Involvement – Strategic Plan #7
 5. Equipment and Apparatus - Strategic Plan #2
 6. Other department activity or concerns.
 - B. Cassie VFD Financial Report (K. Nave)
 - C. Discussion and/or action regarding Capital Expense request. (Sanchez)
13. Administrative update of the Sales Tax Program for Burnet County ESD No. 2 including update on reports from HdL- Strategic Plan #5 Goal 6 (Proffer)
14. Joint Task Force Report – Strategic Plan #5 Goal 1. (Barclay)
15. Discussion and/or action regarding the Service Provider Contract for FY2025-26 for Cassie VFD and action steps by Cassie VFD to resolve contract concerns. (Barclay/Sanchez)
16. Discussion and/or action to approve funds to purchase BCESD2 Shirts for Commissioners. (Lee/Cheatham)
17. Calendar of Events for January 15, 2026 Meeting
 - A. Standing Agenda Items.
 - B. Strategic Plan updates
 - C. Discussion regarding SAFE-D Conference, January 29-31, 2026.
 - D. Publish ESD Administrative Information in the Burnet Bulletin during January (Barclay)
 - E. Report on filing required report with Texas Department of Emergency Management by January 1, 2026 (Barclay)

10:37 AM
 12/05/25
 Cash Basis

Burnet County Emergency Services District #2
Balance Sheet
 As of November 30, 2025

	Nov 30, 25
ASSETS	
Current Assets	
Checking/Savings	
First State Bank of Burnet	170,328.52
FSB of Burnet-Sales Tax	82,728.03
Texas Class Invest - Reserve	453,073.32
Texas Class Invest - Sales Tax	266,234.81
Total Checking/Savings	972,364.68
Total Current Assets	972,364.68
TOTAL ASSETS	972,364.68
LIABILITIES & EQUITY	
Equity	
Unrestricted Net Assets	907,036.78
Net Income	65,327.90
Total Equity	972,364.68
TOTAL LIABILITIES & EQUITY	972,364.68

10:39 AM
 12/05/25
 Cash Basis

Burnet County Emergency Services District #2
Profit & Loss Detail
 November 2025

Type	Date	Num	Name	Memo	Paid Amount
Income					
Government Contracts					
Local Government Contracts					
Deposit	11/06/2025		Burnet County Appr...	10/15 - 10/31/25	15,606.13
Deposit	11/20/2025		Burnet County Appr...	11/1 - 11/15	17,028.89
Total Local Government Contracts					32,635.02
Sales Tax Revenue					
Deposit	11/07/2025		Texas Comptroller	Ending 11/4/25	72,712.70
Total Sales Tax Revenue					72,712.70
Total Government Contracts					105,347.72
Interest Earned					
Deposit	11/30/2025			Interest	15.33
Deposit	11/30/2025			Interest	52.96
Total Interest Earned					68.29
Investments					
Interest-Investments					
Deposit	11/30/2025			Interest	875.26
Deposit	11/30/2025			Interest	1,187.88
Total Interest-Investments					2,063.14
Total Investments					2,063.14
Permit Income					
Deposit	11/10/2025	101	Cassie VFD	Austin Rattler	500.00
Deposit	11/13/2025		Cassie VFD	Gretchens Pit BBQ,F...	150.00
Total Permit Income					650.00
Total Income					108,129.15
Expense					
Contract Services					
Cassie Volunteer Fire Dept					
Check	11/01/2025	1603	Cassie VFD	Nov 25	388.00
Total Cassie Volunteer Fire Dept					388.00
Contract Labor					
Check	11/20/2025	1604	Megan L. Paz	Oct 25	500.00
Total Contract Labor					500.00
Outside Contract Services					
Burnet Co. Appraisal Dist.					
Tax Collection Legal Fees					
Deposit	11/06/2025		Burnet County Appr...	10/15 - 10/31/25	3.58
Total Tax Collection Legal Fees					3.58
Total Burnet Co. Appraisal Dist.					3.58
Total Outside Contract Services					3.58
Total Contract Services					891.58
Other Types of Expenses					
Computer expense					
Check	11/05/2025	ACH	Google	monthly fee	168.85
Total Computer expense					168.85
Total Other Types of Expenses					168.85

10:39 AM
 12/05/25
 Cash Basis

Burnet County Emergency Services District #2
Profit & Loss Detail
 November 2025

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
Travel and Meetings					
Conference, Convention, Meeting					
Check	11/20/2025	1605	Jodeen Lee	Safe-D conference re...	1,475.00
Total Conference, Convention, Meeting					<u>1,475.00</u>
Total Travel and Meetings					<u>1,475.00</u>
Total Expense					<u>2,535.43</u>
Net Income					<u><u>105,593.72</u></u>

10:41 AM
 12/05/25
 Cash Basis

Burnet County Emergency Services District #2
Profit & Loss Budget vs. Actual
 October through November 2025

	<u>Oct - Nov 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
Government Contracts			
Local Government Contracts	33,907.43	463,832.00	-429,924.57
Sales Tax Revenue	80,201.88	90,000.00	-9,798.12
Total Government Contracts	<u>114,109.31</u>	<u>553,832.00</u>	<u>-439,722.69</u>
Interest Earned	156.82	300.00	-143.18
Investments			
Interest-Investments	3,698.16	12,000.00	-8,301.84
Total Investments	<u>3,698.16</u>	<u>12,000.00</u>	<u>-8,301.84</u>
Permit Income	650.00	0.00	650.00
Total Income	<u>118,614.29</u>	<u>566,132.00</u>	<u>-447,517.71</u>
Expense			
Capital Reserve	0.00	86,006.80	-86,006.80
Contract Services			
Accounting Fees	0.00	13,000.00	-13,000.00
Cassie Volunteer Fire Dept	46,388.00	278,322.00	-231,934.00
Contract Labor	1,006.25	6,000.00	-4,993.75
CVFD-Capital Expenditures	0.00	100,000.00	-100,000.00
CVFD-Retention Bonuses	0.00	6,600.00	-6,600.00
HdL Companies	0.00	3,000.00	-3,000.00
Insurance-Liability & D.O.	1,533.00	2,200.00	-667.00
Insurance-Workers Compensation	346.00	400.00	-54.00
Legal Fees	2,125.00	5,000.00	-2,875.00
Outside Contract Services			
Burnet Co. Appraisal Dist.			
Tax Collection Legal Fees	23.44	0.00	23.44
Burnet Co. Appraisal Dist. - Other	0.00	7,500.00	-7,500.00
Total Burnet Co. Appraisal Dist.	<u>23.44</u>	<u>7,500.00</u>	<u>-7,476.56</u>
Total Outside Contract Services	<u>23.44</u>	<u>7,500.00</u>	<u>-7,476.56</u>
Total Contract Services	<u>51,421.69</u>	<u>422,022.00</u>	<u>-370,600.31</u>
Operational Reserve	0.00	46,383.20	-46,383.20
Operations			
Newspaper Advertisement	52.00	120.00	-68.00
Postage, Mail Service	0.00	200.00	-200.00
Total Operations	<u>52.00</u>	<u>320.00</u>	<u>-268.00</u>
Other Types of Expenses			
Community Involvement Expense	0.00	250.00	-250.00
Computer expense	337.70	3,000.00	-2,662.30
Memberships and Dues	0.00	1,750.00	-1,750.00
Uniforms and Printing	0.00	200.00	-200.00
Total Other Types of Expenses	<u>337.70</u>	<u>5,200.00</u>	<u>-4,862.30</u>
Travel and Meetings			
Conference, Convention, Meeting	1,475.00	5,000.00	-3,525.00
Travel	0.00	1,200.00	-1,200.00
Total Travel and Meetings	<u>1,475.00</u>	<u>6,200.00</u>	<u>-4,725.00</u>
Total Expense	<u>53,286.39</u>	<u>566,132.00</u>	<u>-512,845.61</u>
Net Income	<u><u>65,327.90</u></u>	<u><u>0.00</u></u>	<u><u>65,327.90</u></u>



November Calls

◦ In District:	17	Monday – Friday	
◦ Out of District:	3	8:00 – 17:00	
◦ Total:	<u>20</u>	◦ Total	4

In District Average Response Time Enroute to Scene:	5:32
In District Average Response Teme Dispatch to Enroute:	4:05



November Type of Calls

Enroute At	Dispatch Type
11/2/2025 9:14	EMS - TRAUMATIC INJURY
11/5/2025 8:57	EMS-ADULT MEDICAL
11/5/2025 13:34	EMS-ADULT MEDICAL
11/6/2025 15:20	RESCUE
11/7/2025 16:19	FIRE - GRASS
11/8/2025 14:34	EMS-ADULT MEDICAL
11/8/2025 16:51	EMS - CHILD MEDICAL
11/8/2025 23:48	EMS-ADULT MEDICAL
11/9/2025 9:36	EMS-ADULT MEDICAL
11/9/2025 13:45	FIRE - STRUCTURE
11/9/2025 18:38	ILLEGAL BURN
11/10/2025 13:17	EMS-ADULT MEDICAL
11/11/2025 22:35	FIRE - VEH
11/12/2025 3:04	FIRE - UNKNOWN
11/14/2025 6:19	FIRE - VEH
11/16/2025 7:32	EMS-ADULT MEDICAL
11/17/2025 21:02	EMS-ADULT MEDICAL
11/19/2025 12:22	EMS-ADULT MEDICAL
11/20/2025 1:12	EMS-ADULT MEDICAL
11/23/2025 21:59	EMS-ADULT MEDICAL

Type of Calls	# of Calls
Rescue	1
Fire	6
EMS	13

Year to Date Calls In District



In District

ESD	Response Zone	Incident Count
In-District	01-Cassie	32
In-District	02-Buena Vista	16
In-District	15-Reveille Peak Ranch	10
In-District	17-FM 690	8
In-District	16-West SH 29	7
In-District	24-Big Chief RV Park	7
In-District	21-Lake Buchanan	4
In-District	04-The Willows	3
In-District	23-Inks Lake State Park	2
In-District	05-Clear Creek	1
In-District	07-The Peninsula	1
In-District	10-The Emeralds	1
In-District	12-Park Road 4	1
In-District	22-Inks Lake	1
In-District	(NULL)	1
Total In-District YTD		95

Monday – Friday In District

8:00 – 17:00

Time	Response Zone	Incident Count
M-F 8-5	01-Cassie	16
M-F 8-5	02-Buena Vista	7
M-F 8-5	03-Laguna Vista	1
M-F 8-5	04-The Willows	1
M-F 8-5	06-Rocky Ridge	1
M-F 8-5	10-The Emeralds	1
M-F 8-5	12-Park Road 4	2
M-F 8-5	16-West SH 29	7
M-F 8-5	17-FM 690	4
M-F 8-5	15-Reveille Peak Ranch	1
M-F 8-5	22-Inks Lake	1
Total M-F 8-5		42

Year to Date Calls Out of District



Area	Response Zone	Incident Count
Out of District	30-OD- Hoover Valley VFD	15
Out of District	28-OD- Burnet VFD/ESD7	14
Out of District	27-OD- ELBVFD/ESD5	11
Out of District	29-OD- City of Burnet	9
Out of District	37-ODOC- Buchanan Dam VFD	7
Out of District	42-OD- Bertram FR/ESD4	4
Out of District	32-OD- Marble Falls Area/ESD 6	3
Out of District	34-OD- Granite Shoals FR/ESD 3	2
Out of District	39-ODOC- Tow VFD	2
Out of District	(NULL)	2
Out of District	31-OD- Northeast BC FR/ESD 8	1
Total Out of District		70



Year To Date Total Calls

◦ In District:	137	Monday – Friday
◦ Out of District:	70	8:00 – 17:00
◦ Total:	<u>207</u>	◦ Total 42

Enclosure 4

5:32 PM
12/02/25
Cash Basis

Cassie Volunteer Fire Dept. & EMS
Balance Sheet
As of November 30, 2025

	<u>Nov 30, 25</u>
ASSETS	
Current Assets	
Checking/Savings	
1010 · FSB of Burnet - 68007	136,404.56
Total Checking/Savings	<u>136,404.56</u>
Total Current Assets	<u>136,404.56</u>
TOTAL ASSETS	<u>136,404.56</u>
LIABILITIES & EQUITY	
Equity	
3010 - Unrestricted Net Assets	130,101.28
Net Income	<u>6,303.28</u>
Total Equity	<u>136,404.56</u>
TOTAL LIABILITIES & EQUITY	<u>136,404.56</u>

5:41 PM
 12/02/25
 Cash Basis

**Cassie Volunteer Fire Department
 Profit & Loss Detail
 November 2025**

Date	Num	Name	Memo	Class	Paid Amount
Income					
4000 · Income					
4005 · ESD payments					
11/05/2025	1603	Burnet County ESD2	November Payment	ESD	388.00
Total 4005 · ESD payments					388.00
Total 4000 · Income					388.00
Total Income					388.00
Expense					
5000 · ADMINISTRATIVE					
5025 · Office Supplies					
11/21/2025	OL	Chase Card Services	Apple Cloud Storage	ESD	0.99
11/21/2025	OL	Chase Card Services	Calendars for 2026 - Office Depot	ESD	13.98
Total 5025 · Office Supplies					14.97
5040 · Subscrptn/Dues/Membrshp/RecMgmt					
11/21/2025	OL	Chase Card Services	YMCA - T Herwig - Couple SR	ESD	42.00
11/21/2025	OL	Chase Card Services	YMCA - D Lee - Couple SR	ESD	42.00
11/21/2025	OL	Chase Card Services	YMCA - G Sanchez - Single SR	ESD	33.00
11/21/2025	OL	Chase Card Services	YMCA - D Dupont - Couple SR	ESD	42.00
11/21/2025	OL	Chase Card Services	YMCA - N Ganci - Family	ESD	69.00
Total 5040 · Subscrptn/Dues/Membrshp/RecMgmt					228.00
5076 · RECRUITMENT & RETENTION					
11/05/2025	3102	Trailblazer Grille	50% down for 2025 Christmas Party	ESD	368.60
11/21/2025	OL	Chase Card Services	Award Commendation Bars - Eagle Engraving	ESD	1,058.40
11/24/2025		Cassie Volunteer Fire ...	Stipend not paid out	ESD	-200.00
Total 5076 · RECRUITMENT & RETENTION					1,227.00
Total 5000 · ADMINISTRATIVE					1,469.97
5300 · BUILDING AND GROUNDS					
5320 · Repairs and Maintenance					
11/21/2025	OL	Chase Card Services	Faucets - Walmart	ESD	24.81
11/21/2025	OL	Chase Card Services	Tower Water Leak Repair - Buchanan General St...	ESD	5.99
11/21/2025	OL	Chase Card Services	Suction Hose Repair Water Tower - River City Ho...	ESD	40.67
Total 5320 · Repairs and Maintenance					71.47
5330 · Electrical Service					
11/15/2025	EFT	PEC	Electric from 9-21-25 to 10-21-25	ESD	240.12
Total 5330 · Electrical Service					240.12
5335 · Telephone Service					
11/21/2025	OL	Chase Card Services	Internet - Nov 10th to Dec 9th 2025 - 281 Internet	ESD	167.00
11/21/2025	OL	Chase Card Services	Cell Phones, CAD, iPads - Verizon Sept 11th to O...	ESD	250.79
Total 5335 · Telephone Service					417.79
Total 5300 · BUILDING AND GROUNDS					729.38
6600 · INSURANCE					
6605 · Building and Property					
11/15/2025	3104	VFIS of Texas	Property Insurance - 1st Quarterly Pmt	ESD	1,174.59
Total 6605 · Building and Property					1,174.59
6610 · Vehicle					
11/15/2025	3104	VFIS of Texas	Auto Insurance - 1st Quarterly Pmt	ESD	2,614.41
Total 6610 · Vehicle					2,614.41
Total 6600 · INSURANCE					3,789.00

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 Cash Basis

**Cassie Volunteer Fire Department
 Profit & Loss Detail
 November 2025**

Date	Num	Name	Memo	Class	Paid Amount
7000 · OPERATIONS					
7010 · Fuel-Vehicle and Equipment					
11/05/2025	3103	Dan Lee	Fuel for Eng 24 in Liberty Hill (no station available ...	ESD	45.85
11/21/2025	OL	Chase Card Services	NAF 2.5 DEF - 4 - Napa	ESD	67.96
Total 7010 · Fuel-Vehicle and Equipment					113.81
7012 · Wex-Vehicles & Equip					
11/04/2025	ol	WEX Bank	Tender 9-30-25	ESD	41.72
11/04/2025	ol	WEX Bank	Tender 10-8-25	ESD	21.28
11/04/2025	ol	WEX Bank	Brush 51 9-23-25	ESD	48.73
11/04/2025	ol	WEX Bank	Brush 51 Pump 9-23-25	ESD	2.93
11/04/2025	ol	WEX Bank	Eng 21 10-14-25	ESD	28.86
11/04/2025	ol	WEX Bank	Cmd 9-25-25	ESD	52.93
11/04/2025	ol	WEX Bank	Cmd 10-18-25	ESD	50.79
11/04/2025	ol	WEX Bank	Brush 50 10-16-25	ESD	75.46
11/04/2025	ol	WEX Bank	Res 24 9-30-252	ESD	36.52
11/04/2025	ol	WEX Bank	Brush 51 Pump 9-30-25	ESD	8.57
11/04/2025	ol	WEX Bank	Fuel Card Charge	ESD	44.00
11/04/2025	ol	WEX Bank	Rebates	ESD	-1.34
Total 7012 · Wex-Vehicles & Equip					410.45
7030 · First Responder Supplies					
11/18/2025	3105	Bound Tree Medical LLC	LSU Suction Unit LF With Disposable anister and ...	ESD	1,798.29
11/21/2025	OL	Chase Card Services	4 ZOLL AED Stat Pads - AED Univerlise	ESD	332.80
Total 7030 · First Responder Supplies					2,131.09
7035 · Ladder, Pump & Hose Testing					
11/05/2025	3101	Acess Fire & Safety S...	Annual NFPA Hose Testing - INV# 2277	ESD	1,890.00
Total 7035 · Ladder, Pump & Hose Testing					1,890.00
7095 · Fire Fighting Equipmt - NEW					
11/04/2025	3100	Delta Fire and Safety	Hard Suction Hose - InvTX25-5989	ESD	447.00
Total 7095 · Fire Fighting Equipmt - NEW					447.00
Total 7000 · OPERATIONS					4,992.35
Total Expense					10,980.70
Net Income					-10,592.70

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**Cassie Volunteer Fire Department
 Profit & Loss by Class
 November 2025**

	<u>ESD</u>	<u>TOTAL</u>
Income		
4000 · Income		
4005 · ESD payments	388.00	388.00
Total 4000 · Income	<u>388.00</u>	<u>388.00</u>
Total Income	388.00	388.00
Expense		
5000 · ADMINISTRATIVE		
5025 · Office Supplies	14.97	14.97
5040 · Subscrptn/Dues/Membrshp/RecMgmt	228.00	228.00
5076 · RECRUITMENT & RETENTION	1,227.00	1,227.00
Total 5000 · ADMINISTRATIVE	<u>1,469.97</u>	<u>1,469.97</u>
5300 · BUILDING AND GROUNDS		
5320 · Repairs and Maintenance	71.47	71.47
5330 · Electrical Service	240.12	240.12
5335 · Telephone Service	417.79	417.79
Total 5300 · BUILDING AND GROUNDS	<u>729.38</u>	<u>729.38</u>
6600 · INSURANCE		
6605 · Building and Property	1,174.59	1,174.59
6610 · Vehicle	2,614.41	2,614.41
Total 6600 · INSURANCE	<u>3,789.00</u>	<u>3,789.00</u>
7000 · OPERATIONS		
7010 · Fuel-Vehicle and Equipment	113.81	113.81
7012 · Wex-Vehicles & Equip	410.45	410.45
7030 · First Responder Supplies	2,131.09	2,131.09
7035 · Ladder, Pump & Hose Testing	1,890.00	1,890.00
7095 · Fire Fighting Equipmt - NEW	447.00	447.00
Total 7000 · OPERATIONS	<u>4,992.35</u>	<u>4,992.35</u>
Total Expense	<u>10,980.70</u>	<u>10,980.70</u>
Net Income	<u><u>-10,592.70</u></u>	<u><u>-10,592.70</u></u>

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 Cash Basis

**Cassie Volunteer Fire Department
 Profit & Loss Budget vs. Actual
 October through November 2025**

	<u>Oct - Nov 25</u>	<u>Budget</u>
Income		
4000 · Income		
4005 · ESD payments	46,388.00	278,322.00
Total 4000 · Income	<u>46,388.00</u>	<u>278,322.00</u>
Total Income	46,388.00	278,322.00
Expense		
5000 · ADMINISTRATIVE		
5005 · Accounting	72.04	3,152.00
5010 · Legal Services	0.00	100.00
5015 · Meetings	0.00	300.00
5020 · Office Equipment/Maint.	0.00	1,000.00
5025 · Office Supplies	14.97	3,000.00
5030 · Printer Supplies	0.00	300.00
5035 · Shipping/Postage/PO Box Rental	0.00	150.00
5040 · Subscrptn/Dues/Membrshp/RecMgmt	525.00	10,000.00
5042 · Record Mgmt Systems-ER,PC,CAD	0.00	8,000.00
5045 · Travel Allowance	0.00	100.00
5050 · Uniforms (Caps and Shirts)	0.00	2,500.00
5055 · Printing Services	0.00	100.00
5060 · Banking/SftyDepBox/Chks/BkgdCks	0.00	100.00
5070 · Replen Petty Cash/Toll Charges	0.00	350.00
5076 · RECRUITMENT & RETENTION	5,217.00	10,200.00
Total 5000 · ADMINISTRATIVE	<u>5,829.01</u>	<u>39,352.00</u>
5200 · PAID POSITION		
5205 · Base Salary	12,708.43	71,442.00
5215 · CVFD SS & Medicare Tax Match	972.19	5,466.00
Total 5200 · PAID POSITION	<u>13,680.62</u>	<u>76,908.00</u>
5300 · BUILDING AND GROUNDS		
5305 · Botanical Supplies	0.00	50.00
5310 · Janitorial Supplies	0.00	200.00
5320 · Repairs and Maintenance	71.47	2,500.00
5325 · Furn&YardEquip Repl/Rep/New	0.00	2,000.00
5330 · Electrical Service	487.89	4,000.00
5335 · Telephone Service	417.79	6,000.00
Total 5300 · BUILDING AND GROUNDS	<u>977.15</u>	<u>14,750.00</u>
5600 · COMMUNICATIONS		
5605 · Batteries, Clips, Acc.	0.00	1,000.00
5615 · Non-Warranty Repair	0.00	500.00
5620 · Digital Radio and Pagers	0.00	1,300.00
Total 5600 · COMMUNICATIONS	<u>0.00</u>	<u>2,800.00</u>
6600 · INSURANCE		
6605 · Building and Property	1,174.59	7,600.00
6610 · Vehicle	2,614.41	16,330.00
6615 · Personnel Coverage	11,698.00	21,333.00
Total 6600 · INSURANCE	<u>15,487.00</u>	<u>45,263.00</u>

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 Cash Basis

**Cassie Volunteer Fire Department
 Profit & Loss Budget vs. Actual
 October through November 2025**

	Oct - Nov 25	Budget
7000 · OPERATIONS		
7007 · CAD-Computer Aided Dispatch	5,386.12	9,000.00
7010 · Fuel-Vehicle and Equipment	113.81	250.00
7012 · Wex-Vehicles & Equip	410.45	7,000.00
7015 · Equipment Maint/Repr-Vendor	0.00	500.00
7020 · Fire Extinguisher Test/Repr	0.00	300.00
7025 · Fire Suppressant Supplies	0.00	5,000.00
7030 · First Responder Supplies	2,131.09	6,000.00
7035 · Ladder, Pump & Hose Testing	1,890.00	4,000.00
7040 · Minor Tools	0.00	500.00
7045 · Veh/Epmt Lights-Decals-Safety	0.00	500.00
7050 · Personal Protect Equip-PPE	0.00	7,500.00
7055 · PPE Testing/Cleaning/Repair	0.00	500.00
7057 · Operations - Radio Service Fee	5,691.12	6,700.00
7060 · Rehabilitation Supplies	0.00	500.00
7065 · Rescue Equipment Maint/Repr	0.00	250.00
7070 · SCBA Testing/Hydro/FaceMsk/Pack	0.00	1,500.00
7072 · SCBA MAINTENANCE & REPAIR	0.00	1,800.00
7075 · State Veh Safety Inspec&Regist	0.00	150.00
7080 · Vehicle Maintenance/Repair	0.00	3,000.00
7085 · Vehicle Maint/Repr(Vendor)	0.00	18,000.00
7090 · Equipmt Replmt(Fire Fightg)	0.00	1,750.00
7095 · Fire Fighting Equipmt - NEW	4,474.68	4,000.00
7096 · FIRE FIGHTING EQUIPMENT-MAINTEN	0.00	2,200.00
7100 · Rescue Equipment - NEW	0.00	1,000.00
7105 · Rescue Equipment - REPLMNT	0.00	200.00
Total 7000 · OPERATIONS	20,097.27	82,100.00
8000 · TRAINING		
8005 · AED, CPR, First Aid	0.00	454.00
8010 · EMS/TEEX	0.00	8,000.00
8022 · Training-Certification&Testing	0.00	1,000.00
8025 · Per Diem Travel/Lodging	0.00	5,000.00
8035 · Educational Supplies	0.00	600.00
Total 8000 · TRAINING	0.00	15,054.00
9000 · PUBLIC RELATIONS		
9005 · Educational Supplies	0.00	395.00
9010 · Public Eductn/Relatn/Apprtn	0.00	1,000.00
9015 · Shipping and Postage	0.00	100.00
9020 · Printing	0.00	100.00
9025 · Recognition/Thank You	0.00	500.00
Total 9000 · PUBLIC RELATIONS	0.00	2,095.00
Total Expense	56,071.05	278,322.00
Net Income	-9,683.05	0.00

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 Cash Basis

Cassie Volunteer Fire Department
Balance Sheet
 As of November 30, 2025

	Nov 30, 25
ASSETS	
Current Assets	
Checking/Savings	
1010 · CASSIE VFD-ESD2	25,356.41
Total Checking/Savings	25,356.41
Total Current Assets	25,356.41
Fixed Assets	
1410 · Land	13,820.69
1420 · Furniture & Fixtures	17,066.09
1430 · Vehicles & Equipment	1,538,216.79
1440 · EMS Equipment	11,412.56
1450 · Communication Equipment	103,956.55
1460 · Buildings	120,053.61
1510 · Accumulated Depreciation	-1,075,689.72
Total Fixed Assets	728,836.57
Other Assets	
1100 · Grant Receivable	665.00
Total Other Assets	665.00
TOTAL ASSETS	754,857.98
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2010 · Employer & Emp. Payroll Tax	-0.16
Total Other Current Liabilities	-0.16
Total Current Liabilities	-0.16
Total Liabilities	-0.16
Equity	
3010 · Unrestricted Net Assets-Ret.Ern	764,541.19
Net Income	-9,683.05
Total Equity	754,858.14
TOTAL LIABILITIES & EQUITY	754,857.98

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 Cash Basis

Cassie Volunteer Fire Dept. & EMS
Profit & Loss Detail
 October through November 2025

Date	Name	Memo	Class	Paid Amount
Income				
4000 · INCOME				
4010 · Individual Donations				
10/28/2025	Eugene Ehler	PayPal Donation	FD	206.46
10/28/2025	Sharon Barclay	PayPal Donation	FD	154.97
10/28/2025	Eugene Ehler	PayPal Donation	FD	103.48
11/19/2025	Ronald Wise	Thank you. They own 8640 SH29 Ranch	FD	1,000.00
Total 4010 · Individual Donations				1,464.91
4020 · Group & Company Donations				
10/28/2025	Energetic Materials & Pro...	Event Standby (4 hrs)	FD	1,000.00
10/29/2025	Ascent AeroSystems Inc	Donation for "stand by" at there facility	FD	1,500.00
11/12/2025	Rocky Point POA	Deposit	FD	500.00
Total 4020 · Group & Company Donations				3,000.00
4075 · Grant Reimbursement-nontraining				
11/05/2025	Texas A& M Forest Service	HB 3667 Additional Grant	FD	1,853.28
Total 4075 · Grant Reimbursement-nontraining				1,853.28
Total 4000 · INCOME				6,318.19
Total Income				6,318.19
Expense				
5000 · ADMINISTRATIVE				
5060 · Checks/Dep Slips/Stamp/Banking				
10/28/2025	PayPal Donations	Oct 2025 Paypal Fees	FD	14.91
Total 5060 · Checks/Dep Slips/Stamp/Banking				14.91
Total 5000 · ADMINISTRATIVE				14.91
Total Expense				14.91
Net Income				6,303.28

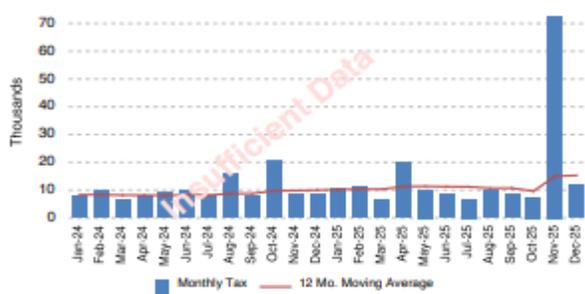
Hdl. Companies

SALES TAX SNAPSHOT
Burnet Co ESD 2
Dec-25

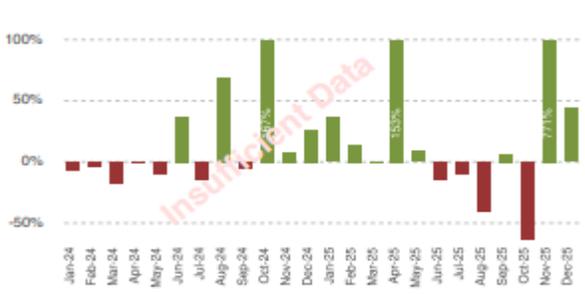
Sales Tax Net Payments

FY Mo.	FY2025	FY2026	YoY % Change
Oct	\$ 20,616	\$ 7,489	-63.7%
Nov	\$ 8,346	\$ 72,713	771.2%
Dec	\$ 8,329	\$ 12,021	44.3%
Jan	\$ 10,456		
Feb	\$ 10,949		
Mar	\$ 6,561		
Apr	\$ 19,880		
May	\$ 10,122		
Jun	\$ 8,413		
Jul	\$ 6,742		
Aug	\$ 9,694		
Sep	\$ 8,592		
FYTD	\$ 37,291	\$ 92,222	147.3%
FY Total	\$ 128,699		

Sales Tax Net Payments Trend



Sales Tax Net Payments Change - YoY



Top 10 Taxpayers

Rank	Company	FYTD Collections	% Total
1	DISCO PRESENTS INC.		
2	AMAZON.COM SERVICES LLC (MARKETPLACE)		
3	SMS BUCHANAN BUSINESS INC		
4	NEXT LEVEL SPORTS		
5	VISTA WINDOWS & DOORS INC.		
6	AMAZON.COM SERVICES LLC		
7	BUCHANAN SEPTIC TANKS INC.		
8	REVELLE PEAK RANCH SOLUTIONS LLC		
9	JIM EACHUS		
10	EAK RETAILS LLC		
Top 10 Companies		\$ 72,812	77.3%
1022 Other Large Companies		\$ 8,158	8.7%
Small Companies/Other		\$ 13,043	13.9%
Single Local Tax Rate (SLT)		\$ 136	0.1%
Total		\$ 94,149	100.0%

Industry Segment Collections Trend - YoY % Chg

SEGMENT	Jul	Aug	Sep	Oct	Nov	Dec
Retail Trade	10.1%	-45.3%	26.9%	13.3%	11.2%	-100.0%
Recreation, Arts, Entmt	37.8%	-13.3%	-8.9%	-96.8%	15805.3%	0%
Manufacturing	-79.7%	-73.6%	-62.0%	-68.1%	106.3%	-100.0%
Telecom	6.5%	-19.0%	14.7%	2.0%	-24.5%	-100.0%
Admin, Support, Waste Mgmt	-65.1%	131.9%	39.5%	-85.1%	-226.9%	-100.0%
All Others	-31.8%	43.0%	-29.9%	13.5%	32.5%	-100.0%
Total Collections	-11.9%	-35.9%	8.4%	-64.8%	810.3%	-100.0%

Sales Tax Collections by Industry Segment

